

MINUTES FROM APRIL 18, 2017

The regular monthly meeting of Valley Township Board of Supervisors was held on Tuesday, April 18, 2017, at 7:30 p.m. at the Township Building, 890 West Lincoln Highway, Coatesville, PA.

The meeting was called to order by Chairwoman Patrice Proctor at 7:47 p.m. Those in attendance were Supervisors Christopher Lehenky, Kathy O'Doherty, Joe Sciandra and Patrice Proctor. Also in attendance were Ed Rasiul of Pennoni Associates, Inc. (Township Engineer) and Alan J. Jarvis (Township Solicitor). An executive session was held at 7:00 p.m. prior to the meeting to discuss personnel issues and items on the agenda.

CITIZEN COMMENTS ON AGENDA ITEMS:

None

Ms. O'Doherty made a motion to take the agenda out of order. Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

BOARD GENERAL COMMENTS:

Ms. Proctor announced that the Compost Site will be open on April 22, May 13 and 27 from 8:00 a.m. to 2:00 p.m. Clean Up Day will be held on May 6. Volunteers are asked to meet at the Township Building by 9:00 a.m. There will be a public meeting on May 11 at the Wagontown Fire Company regarding the US Route 30 Reconstruction and Improvement Project at 6:30 p.m. to 8:30 p.m. Ms. Proctor announced that the Parks and Recreation Authority were sponsoring a Casino Bus Trip to Resorts Casino on August 12. Tickets are \$25 with a \$15 voucher from the casino.

DEPARTMENT REPORTS:

POLICE REPORT:

Officer Todd Smith gave the March 2017 Police Report. He reported that the hours on duty were 1,487.50 and miles logged were 5,775. There were 63 traffic citations issued and 7 parking tickets. Six warnings were issued. There were 9 summary arrests and 4 criminal arrests. Officer Chieffo attended computer training at the Montgomery County Fire Academy, which was a requirement that each police department had to have one representative attend. Officer Duca has completed field training. Weather permitting, the police department will be setting up seatbelt safety check point along Business Route 30. Townwatch is canceled for Wednesday, April 26. Mr. Sciandra asked if a schedule could be developed for the speed sign to ensure it moves consistently. He suggested ensuring that it was scheduled at some point by all the Township Parks. Ms. Proctor stated that the speed sign had been requested and the Board promised to have it located near the Marantha Christian Academy/Academy Kids School in the Highlands

Corporate Center. It was noted that there are no school signs near the property and it was believed that there are no speed limit signs posted in the business park. Mr. Sciandra suggested to pull the land development plan and post signs according to the approved plan.

PLANNING COMMISSION

Jonathan Egger gave the Planning Commission report for their April 11, 2017 meeting. He stated that Commission reviewed the land development plan for 123 Mt. Airy Road and the two waivers requested. He stated that Commission recommends approval of the waivers and plan as presented. He stated that the Commission also reviewed DEP forms presented for Davita relative to their sewer module which was signed. He also stated that the Commission received a time extension for the Lampart Spawn subdivision application to August 1, 2017. It was noted that revised plans were received by the office on April 14 for the Valley Suburban Subdivision Plan which will be reviewed at the Planning Commission of May 9.

DEPARTMENT REPORTS CONTINUED:

FIRE/AMBULANCE:

Chief McWilliams reported that the Westwood Fire Company had 25 calls for March, of which 12 were in Valley Township. He stated that the Westwood Ambulance responded to 109 calls, of which 64 were in Valley Township. He noted that the Wagontown Ambulance Division responded to 126 calls. Chief McWilliams reported that they are in the process of marketing plan for volunteer solicitation through a joint grant that was received. There was also discussion regarding the annual ambulance fund drive and ways to communicate to Valley Township residents that they are serviced by Westwood Fire and Ambulance.

OLD BUSINESS:

Discussion/consideration to approve waivers for 123 Mt. Airy Road Subdivision Plan – John Carnes, Esquire, and Carol A. Scheuhler, PE were present and reviewed the proposed subdivision plan and the two waivers requested. Mr. Carnes stated that the purpose is for a recreational trail, although at the present time there is no trail proposed. He noted that this property was part of a settlement with the Saha years ago.

Ms. O’Doherty made a motion to approve a waiver from §602.3 of the Valley Township Subdivision and Land Development Ordinance that all existing streets at the perimeter and/or through the development shall be improved according to Township specifications. If an existing street is located at the perimeter of the development is shall be improved to the centerline of the street. Mr. Lehenky seconded the motion. Question: Mr. Lehenky – nay; Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Ms. O’Doherty made a motion to approve a waiver from §608 of the Valley Township Subdivision and Land Development Ordinance that permanent stone or concrete

monument shall be accurately placed at the right-of-way lines along at least one side of each street and on the property lines of the parent tract contingent upon the corners along the boundaries on the east side of the subdivided tract be permanently marked in the field with monuments. **Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration to approve the subdivision plan for 123 Mt. Airy Road – Mr. Sciandra made a motion to approve the subdivision plan for 123 Mt. Airy Road contingent that the plan be noted for a trail only. Ms. O’Doherty seconded the motion. Question: Mr. Lehenky – nay; Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Mr. Jarvis noted that there is an amount still due from the City of Coatesville’s zoning hearing application. Mr. Carnes stated that he would ensure that the City of Coatesville remitted a check for the outstanding balance.

Ms. Proctor also advised Mr. Carnes that a problem continues on the Pugh property which is a result of runoff from the Millview property.

Discussion/consideration to adopt an ordinance, Ordinance 2017-01, to amend Chapter 20, Part 2, Section 203 of the Valley Township Code of Ordinances (Solid Waste) – Mr. Sciandra made a motion to adopt Ordinance 2017-01, an ordinance amending Chapter 20, part 2, Section 203 of the Valley Township Code of Ordinances providing that trash cans/containers/receptacles have either a capacity not more than 32 gallons nor less than 10 gallons and be of a recognized construction for a garbage can or have a capacity of not more than 48 gallons and be equipped with a recessed metal rod so as to allow the container to be emptied into a truck that is equipped with a tipping mechanism. Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

At this time, Mr. Lehenky stepped out of the meeting.

NEW BUSINESS:

Discussion/consideration to approve Contract Change Order #1 for Hayti Park Retaining Wall Replacement Project in the amount of \$2,350 to furnish and install 140 tons of 2 RC material – Based on the Township Engineer’s recommendation, Ms. O’Doherty made a motion to approve Contract Change Order #1 for Hayti Park Retaining Wall Replacement Project in the amount of \$2,350 to furnish and install 140 tons of 2 RC material. Mr. Sciandra seconded the motion. Question: Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration to accept the time extension granted by Lambert Limited Partnership for the Lambert Spawn Subdivision Application to August 1, 2017 – Mr. Sciandra made a motion to accept the time extension granted by Lambert Limited Partnership for the Lambert Spawn Subdivision Application to August 1, 2017. Ms. O’Doherty seconded the motion. Question: Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

At this time, Mr. Lehenky rejoined the meeting.

Discussion/consideration regarding relief request for water/sewer usage for 618 Proctor Lane –
The Board reviewed the correspondence from Lisa L. Paine of 618 Proctor Lane. Ms. Paine stated that their humidifier sprung a leak causing enough water around the heating unit in the basement to turn the heating unit off. At that point, they had the water turned off and called a plumber. This occurred around March 4 or 5, 2017. She asked for relief for the sewer charge for the water that was not treated. Janice Duca, Senior Clerk, had provided information that the extra charge for the additional 20,000 gallons of sewer would be \$224.00. **Mr. Lehenky made a motion to credit the utility account for 618 Proctor Lane in the amount of \$224. Ms. O’Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion/consideration to recognized Boy Scout Hopewell Troop #8 for their continued participation at the annual shredding and eWaste event – Ms. Proctor stated that the Hopewell Boy Scout troop once again participated in the annual shredding and eWaste event. She noted that their contribution each year assists greatly with this event and requested that the Valley Township Board of Supervisors recognize their efforts. **Mr. Lehenky made a motion to donate \$200 to the Hopewell Troop #8 for their continued participation at the annual multi-municipal shredding and eWaste event. Ms. O’Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

SOLICITOR’S REPORT:

- Mr. Jarvis reported that he has been reviewing documents relative to the bond issue.
- Mr. Jarvis reported that he filed the petition with the Court of Common Pleas for the successor supervisor.
- Mr. Jarvis reported that he had reviewed eMails and sent responses regarding the ability to remove habitants from a substandard home
- Mr. Jarvis reported that he advertised the amendment to the Solid Waste Ordinance as adopted earlier this evening.

At this time, Mr. Jarvis departed the meeting.

ENGINEER’S REPORT:

Mr. Rasiul read and submitted the engineer’s report which is on file at the Township Office.

During Mr. Rasiul’s review of the sewer system part of his report regarding the pump station improvement project relative to the DCED grant amount, **Mr. Sciandra made a motion to add to the agenda an item to consider the pump station upgrade to the Rock Run Pump Station. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Mr. Sciandra made a motion to proceed with the scope of work for the DCED grant for the Rock Run Pump Station and to supplement gap in grant funds for the pump and

connection piping. Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Ms. O’Doherty made a motion to add to the agenda a discussion regarding advertising for a new Township Manager. Mr. Sciandra seconded the motion. Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Following the conclusion of the Engineer’s Report, Mr. Rasiul departed the meeting.

The Board discussed correspondence that was in their mailbox from a property owner stating that they felt the sewer rate for their property was high at \$880 a year. There was also discussion regarding an additional complaint received from 808 Franklin Street regarding the property owner’s damaged two trash cans.

APPROVAL OF MINUTES:

Ms. O’Doherty made a motion to accept the minutes of the April 4, 2017, Vacancy Board Meeting and the April 4, 2017 regular Board of Supervisors minutes. Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Sciandra – abstain; Ms. Proctor – yes.

TREASURER’S REPORT:

The Treasurer’s Report was accepted as read.

MOTION TO PAY BILLS:

Ms. O’Doherty made a motion to pay bills as presented. Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

NEW BUSINESS CONTINUED:

Discussion/consideration to approve a Resolution to set a fee scheduled for stormwater management site plan review and inspection – Ms. O’Doherty made a motion to approve Resolution 2017-09, a resolution establishing a fee scheduled for stormwater management site plan review and inspection schedule as permitted by Section 601 of the Valley Township Stormwater Ordinance (2013-06) as follows:

Simplified SWM Plan (less than 2,000 square feet of the proposed impervious surfaces AND less than 5,000 square feet of proposed earth disturbance)	\$500.00
SWM Site Plan	\$2,000.00

Mr. Lehenky seconded the motion. Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Discussion regarding proceeding to hire a Township Manager – At this time, the Board of Supervisors discussed proceeding to hire a Township Manager. Mr. Lehenky stated that he believes there is more of a need to hire a Project Manager for the new building rather than a Township Manager. Ms. Proctor stated that the Township could not afford to hire both. The Board proceeded to discuss requirements, needs, timeframe and the new building time scheduled.

DEPARTMENT REPORTS:

Public Works – The monthly report was also distributed to the Board of Supervisors and is on file at the Township Office.

Administration Report – Monthly written report was distributed and is on file at the Township Office.

CITIZEN COMMENTS:

None

ADJOURNMENT:

There being no further business to discuss, the meeting was properly adjourned at 10:46 p.m.

Janis A. Rambo
Township Secretary